

## South Yorkshire Safety Camera Partnership (SYSCP) Public Guide to the Location of Published Information

Information Class and Sector Definition	Information Available	Location	Fee	Update/Archive Schedule
<b>Where We Are and What We Do</b>				
SYSCP Structure	<ul style="list-style-type: none"> <li>• About the Partnership</li> <li>• Composition of the Partnership</li> <li>• History of the Partnership</li> <li>• Chart showing structure of the Local Transport Road Safety Casualty Reduction Organisation</li> <li>• Chart Showing Operations Centre Structure</li> <li>• Roles and Responsibilities of the Partners</li> <li>• Composition of SYSCP</li> <li>• Profiles of Senior Staff</li> <li>• Job titles and descriptions – management team</li> <li>• Geographical area covered – South Yorkshire</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="http://www.safetycamera.org/the-partnership/about">www.safetycamera.org/the-partnership/about</a></li> <li>• <a href="http://www.safetycamera.org/the-partnership/composition">www.safetycamera.org/the-partnership/composition</a></li> <li>• <a href="http://www.safetycamera.org/the-partnership/history">www.safetycamera.org/the-partnership/history</a></li> <li>• Appendix F Operational Plan - link at end of page</li> <li>• Appendix E Operational Plan - link at end of page</li> <li>• Appendix D Operational Plan - link at end of page</li> <li>• 3.1 Operational Plan - link at end of page</li> <li>• <a href="http://www.safetycamera.org/the-partnership/composition/biographies">www.safetycamera.org/the-partnership/composition/biographies</a></li> <li>• 3.1.7 Operational Plan - link at end of page</li> <li>• <a href="http://www.safetycamera.org/home">www.safetycamera.org/home</a></li> </ul>	Non	Updated when changes occur.
Contact Details and Office Hours	<ul style="list-style-type: none"> <li>• Contact Details</li> <li>• General Enquiries</li> <li>• Notices of Intended Prosecution Enquiries</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="http://www.safetycamera.org/contact">www.safetycamera.org/contact</a></li> <li>• <a href="http://www.safetycamera.org/contact/general-enquiries">www.safetycamera.org/contact/general-enquiries</a></li> <li>• <a href="http://www.safetycamera.org/contact/notice-of-intended-prosecution-enquiries">www.safetycamera.org/contact/notice-of-intended-prosecution-enquiries</a></li> </ul>	Non	Updated when changes occur

	<ul style="list-style-type: none"> <li>Freedom of Information Enquiries</li> <li>Freedom of Information, submitting a request</li> <li>Information Commissioner's Office contact details</li> </ul>	<ul style="list-style-type: none"> <li><a href="http://www.safetycamera.org/contact/freedom-of-information-enquiries">www.safetycamera.org/contact/freedom-of-information-enquiries</a></li> <li><a href="http://www.safetycamera.org/freedom-of-information/submitting-a-request">www.safetycamera.org/freedom-of-information/submitting-a-request</a></li> <li><a href="http://www.ico.gov.uk/Global/contact_us.aspx">www.ico.gov.uk/Global/contact_us.aspx</a></li> </ul>		
Camera Locations	<ul style="list-style-type: none"> <li>Camera locations and statistics for each site</li> <li>Where are the mobiles?</li> <li>Link to Department for Transport Site Selection Guidelines – Annex A</li> </ul>	<ul style="list-style-type: none"> <li><a href="http://www.safetycamera.org/camera-locations/camera-sites/Barnsley/Fixed">www.safetycamera.org/camera-locations/camera-sites/Barnsley/Fixed</a></li> <li><a href="http://www.safetycamera.org/camera-locations/where-are-the-mobiles">www.safetycamera.org/camera-locations/where-are-the-mobiles</a></li> <li><a href="http://dft.gov.uk/pgr/roadsafety/speedmanagement/pdfdfcirc0107.pdf">http://dft.gov.uk/pgr/roadsafety/speedmanagement/pdfdfcirc0107.pdf</a></li> </ul>	Non	Updated when changes occur
Relationships with other authorities	<ul style="list-style-type: none"> <li>Links to Partnership member websites – located at end of homepage</li> <li>Roles and Responsibilities of the Partners</li> <li>South Yorkshire Local Transport Plan Road Safety Casualty Reduction Organisation</li> <li>Links to Road Safety related websites</li> <li>Description of links with other Groups</li> <li>Composition of SYSCP and links with other organisations</li> <li>Department for Transport Guidance</li> <li>DFT Safety Cameras: Frequently Asked Questions</li> <li>Association of Chief Police Officers Guidance</li> </ul>	<ul style="list-style-type: none"> <li><a href="http://www.safetycamera.org/home">www.safetycamera.org/home</a></li> <li>Appendix D Operational Plan - link at end of page</li> <li>Appendix F Operational Plan - link at end of page</li> <li><a href="http://www.safetycamera.org/links">www.safetycamera.org/links</a></li> <li>ES3.4 Operational Plan - link at end of page</li> <li>3.1 Operational Plan - link at end of page</li> <li><a href="http://dft.gov.uk/pgr/roadsafety/speedmanagement/pdfdfcirc0107.pdf">http://dft.gov.uk/pgr/roadsafety/speedmanagement/pdfdfcirc0107.pdf</a></li> <li><a href="http://www.dft.gov.uk/pgr/roadsafety/speedmanagement/safetycamerasfrequentlyasked4603">www.dft.gov.uk/pgr/roadsafety/speedmanagement/safetycamerasfrequentlyasked4603</a></li> <li><a href="http://www.drivesafely.org/files/File/ACPO%20Code%20of%20Practice(1).pdf">www.drivesafely.org/files/File/ACPO%20Code%20of%20Practice(1).pdf</a></li> </ul>	Non	Updated when changes occur.

	<ul style="list-style-type: none"> <li>South Yorkshire Local Transport Plan website</li> </ul>	<ul style="list-style-type: none"> <li><a href="http://www.southyorks.gov.uk/index.asp?id=186">www.southyorks.gov.uk/index.asp?id=186</a></li> </ul>		
Sponsorship Arrangements with Business	<ul style="list-style-type: none"> <li>There are no current sponsorship arrangements</li> </ul>		Non	Updated when changes occur
<b>What We Spend and Where We Spend it</b>				
Annual Statement of Accounts	<ul style="list-style-type: none"> <li>SYSCP Outturn Position for the Financial Year 2008/2009</li> <li>SYSCP Outturn Position for the Financial Year 2007/2008</li> </ul>	<ul style="list-style-type: none"> <li><a href="http://www.safetycamera.org/Content/filemanager/upload/file/Outturn%20Position%202008%20to%202009.pdf">www.safetycamera.org/Content/filemanager/upload/file/Outturn%20Position%202008%20to%202009.pdf</a></li> <li><a href="http://www.safetycamera.org/Content/filemanager/upload/SYSCP%20Accounts%20200708.pdf">www.safetycamera.org/Content/filemanager/upload/SYSCP%20Accounts%20200708.pdf</a></li> </ul>	Non	Accounts for last 2 financial years
SYSCP Budget and Expenditure Plans	<ul style="list-style-type: none"> <li>SYSCP Budget Summary 2009/2010</li> <li>Financial Arrangements</li> </ul>	<ul style="list-style-type: none"> <li><a href="http://www.safetycamera.org/Content/filemanager/upload/file/Budget%20Summary%202009%20to%202010.pdf">www.safetycamera.org/Content/filemanager/upload/file/Budget%20Summary%202009%20to%202010.pdf</a></li> <li>Section 4 Operational Plan - link at end of page</li> <li>Appendix G Operational Plan - link at end of page</li> </ul>	Non	Budget for current year.
Procurement Procedures	<ul style="list-style-type: none"> <li>SYSCP Procurement Responsibilities</li> <li>Link to South Yorkshire Police Supply Chain Management and Procurement Policy</li> <li>Link to Sheffield City Council Procurement Policy</li> </ul>	<ul style="list-style-type: none"> <li>4.3 Operational Plan - link at end of page</li> <li><a href="http://www.southyorks.police.uk/scm">www.southyorks.police.uk/scm</a></li> <li><a href="http://www.sheffield.gov.uk/business-economy/contracts">www.sheffield.gov.uk/business-economy/contracts</a></li> </ul>	Non	Updated when changes occur.
Details of Contracts Currently Being Tendered	<ul style="list-style-type: none"> <li>Link to 'Blue Light' e-tendering website</li> </ul>	<ul style="list-style-type: none"> <li><a href="http://www.bluelight.gov.uk/portal/cms.nsf/vHomePage/fSection?OpenDocument">www.bluelight.gov.uk/portal/cms.nsf/vHomePage/fSection?OpenDocument</a></li> </ul>	Non	Updated when changes occur
Expenses Paid to Senior Staff	<ul style="list-style-type: none"> <li>Senior Staff Expenses 2008/2009</li> </ul>	<ul style="list-style-type: none"> <li><a href="http://www.safetycamera.org/Content/filemanager/upload/file/Expenses%202008%20to%202009.pdf">www.safetycamera.org/Content/filemanager/upload/file/Expenses%202008%20to%202009.pdf</a></li> <li>No claims made by Andy Male</li> </ul>	Non	Published Annually
<b>What are our Priorities and How We Are Doing</b>				
Partnership Objectives	<ul style="list-style-type: none"> <li>Aims of the Partnership</li> <li>Achievements to Date</li> <li>Casualty Reduction</li> </ul>	<ul style="list-style-type: none"> <li>2.1 Operational Plan - link at end of page</li> <li>2.3 Operational Plan - link at end of page</li> <li>Appendix B Operational Plan - link at end of page</li> </ul>	Non	For current year.

	<p>Achievements at Safety Camera Partnership Sites</p> <ul style="list-style-type: none"> <li>• Department for Transport National Safety Camera Programme Evaluation Report</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="http://www.dft.gov.uk/pgr/roadsafety/speedmanagement/nscp/nscp/thenationalsafetycameraprogr4597">www.dft.gov.uk/pgr/roadsafety/speedmanagement/nscp/nscp/thenationalsafetycameraprogr4597</a></li> </ul>		
Statistics	<ul style="list-style-type: none"> <li>• Casualty Reduction Statistics</li> <li>• SYSCP Statistics</li> </ul>	<ul style="list-style-type: none"> <li>• Appendix B Operational Plan - link at end of page</li> <li>• <a href="http://www.safetycamera.org/statistics">www.safetycamera.org/statistics</a></li> </ul>	Non	Updated when changes occur
Annual Report	<ul style="list-style-type: none"> <li>• Annual Report 2008/2009</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="http://www.safetycamera.org/Content/filemanager/upload/file/SYSCP_2008-09_Annual_Report_Final.pdf">www.safetycamera.org/Content/filemanager/upload/file/SYSCP_2008-09_Annual_Report_Final.pdf</a></li> </ul>		Updated Annually
<b>How We Are Making Decisions</b>				
Agenda and Steering Group Meeting Minutes	<ul style="list-style-type: none"> <li>• Steering Group Minutes 08 January 2008</li> <li>• Steering Group Minutes 11 March 2008</li> <li>• Steering Group Minutes 20 May 2008</li> <li>• Steering Group Minutes 15 July 2008</li> <li>• Steering Group Minutes 09 September 2008</li> <li>• Steering Group Minutes 11 November 2008</li> <li>• Steering Group Minutes 17 March 2009</li> <li>• Steering Group Minutes 12 May 2009</li> <li>• Steering Group Minutes 07 July 2009</li> <li>• Steering Group Minutes 01 September 2009</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="http://www.safetycamera.org/Content/filemanager/upload/file/Steering%20Group%20Minutes%2008_01_08.pdf">www.safetycamera.org/Content/filemanager/upload/file/Steering%20Group%20Minutes%2008_01_08.pdf</a></li> <li>• <a href="http://www.safetycamera.org/Content/filemanager/upload/file/Steering%20Group%20Minutes%2011_03_08.pdf">www.safetycamera.org/Content/filemanager/upload/file/Steering%20Group%20Minutes%2011_03_08.pdf</a></li> <li>• <a href="http://www.safetycamera.org/Content/filemanager/upload/file/Steering%20Group%20Minutes%2020_05_08.pdf">www.safetycamera.org/Content/filemanager/upload/file/Steering%20Group%20Minutes%2020_05_08.pdf</a></li> <li>• <a href="http://www.safetycamera.org/Content/filemanager/upload/file/Steering%20Group%20Minutes%2015_07_08.pdf">www.safetycamera.org/Content/filemanager/upload/file/Steering%20Group%20Minutes%2015_07_08.pdf</a></li> <li>• <a href="http://www.safetycamera.org/Content/filemanager/upload/file/Steering%20Group%20Minutes%2009_09_08.pdf">www.safetycamera.org/Content/filemanager/upload/file/Steering%20Group%20Minutes%2009_09_08.pdf</a></li> <li>• <a href="http://www.safetycamera.org/Content/filemanager/upload/file/Steering%20Group%20Minutes%2011_11_08.pdf">www.safetycamera.org/Content/filemanager/upload/file/Steering%20Group%20Minutes%2011_11_08.pdf</a></li> <li>• <a href="http://www.safetycamera.org/Content/filemanager/upload/file/Steering%20Group%20Minutes%2017_03_09.pdf">www.safetycamera.org/Content/filemanager/upload/file/Steering%20Group%20Minutes%2017_03_09.pdf</a></li> <li>• <a href="http://www.safetycamera.org/Content/filemanager/upload/file/Steering%20Group%20Minutes%2012_05_09.pdf">www.safetycamera.org/Content/filemanager/upload/file/Steering%20Group%20Minutes%2012_05_09.pdf</a></li> <li>• <a href="http://www.safetycamera.org/Content/filemanager/upload/file/Steering%20Group%20Minutes%2007_07_09.pdf">www.safetycamera.org/Content/filemanager/upload/file/Steering%20Group%20Minutes%2007_07_09.pdf</a></li> <li>• <a href="http://www.safetycamera.org/Content/filemanager/upload/file/Steering%20Group%20Minutes%2001_09_09.pdf">www.safetycamera.org/Content/filemanager/upload/file/Steering%20Group%20Minutes%2001_09_09.pdf</a></li> </ul>	Non	Updated quarterly

	<ul style="list-style-type: none"> <li>Steering Group Minutes 27 October 2009</li> <li>Steering Group Minutes 14 January 2010</li> </ul>	<ul style="list-style-type: none"> <li><a href="http://www.safetycamera.org/Content/filemanager/upload/file/Steering%20Group%20Minutes%2027_10_09.pdf">www.safetycamera.org/Content/filemanager/upload/file/Steering%20Group%20Minutes%2027_10_09.pdf</a></li> <li><a href="http://www.safetycamera.org/Content/filemanager/upload/file/Steering%20Group%20Minutes%2014_01_10.pdf">www.safetycamera.org/Content/filemanager/upload/file/Steering%20Group%20Minutes%2014_01_10.pdf</a></li> </ul>		
Feedback from Public Consultation and Surveys	<ul style="list-style-type: none"> <li>A public opinion survey has been carried out</li> </ul>	<ul style="list-style-type: none"> <li>This is being collated for publication</li> </ul>	Non	Updated when changes occur
<b>Our Policies and Procedures</b>				
Policies/Procedures	<ul style="list-style-type: none"> <li>All internal policies link to South Yorkshire Police Policies</li> </ul>	<ul style="list-style-type: none"> <li><a href="http://www.southyorks.police.uk/foi/publicationscheme/policiesandprocedures/active">www.southyorks.police.uk/foi/publicationscheme/policiesandprocedures/active</a></li> </ul>	Non	Updated when changes occur
Aims and Objectives	<ul style="list-style-type: none"> <li>Operational Plan</li> </ul>	<ul style="list-style-type: none"> <li>2.1 Operational Plan – link at end of page</li> </ul>		Annual
Internal Guidance or Manuals	<ul style="list-style-type: none"> <li>Association of Chief Police Officers (ACPO) Code of Practice for Operational Use of Road Policing Enforcement Technology</li> <li>Teletraffic instruction manuals for speed cameras</li> <li>Gatso – for further information please see manufacturer's website</li> <li>Truvelo – for further information please see manufacturer's website</li> <li>Speedcheck – for further information please see manufacturer's website</li> <li>Traffic Signs Regulations and General Directions 2002</li> <li>Traffic Signs (Amended) Regulations and General</li> </ul>	<ul style="list-style-type: none"> <li><a href="http://www.drivesafely.org/files/File/ACPO%20Code%20of%20Practice(1).pdf">www.drivesafely.org/files/File/ACPO%20Code%20of%20Practice(1).pdf</a></li> <li><a href="http://www.teletrafficuk.com/products.htm">www.teletrafficuk.com/products.htm</a></li> <li><a href="http://www.gatso.nl">www.gatso.nl</a></li> <li><a href="http://www.truvelouk.com/">www.truvelouk.com/</a></li> <li><a href="http://www.speedcheck.co.uk">www.speedcheck.co.uk</a></li> <li><a href="http://www.opsi.gov.uk/si/si2002/20023113.htm">www.opsi.gov.uk/si/si2002/20023113.htm</a></li> <li><a href="http://www.opsi.gov.uk/si/si2005/20051670.htm">www.opsi.gov.uk/si/si2005/20051670.htm</a></li> </ul>	Non	Updated when changes occur

	<ul style="list-style-type: none"> <li>Directions 2005</li> <li>The Road Safety Act 2006</li> <li>Handbook of Rules and Guidance for the National Safety Camera Programme for England and Wales 2006/07</li> <li>Use of Speed and Red-Light Cameras for Traffic Enforcement: Guidance on Deployment, Visibility and Signing 2007</li> <li>Road Traffic Offenders Act 1988</li> <li>Road Traffic Regulation Act</li> </ul>	<ul style="list-style-type: none"> <li><a href="http://www.opsi.gov.uk/Acts/acts2006/ukpga_20060049_en_1">www.opsi.gov.uk/Acts/acts2006/ukpga_20060049_en_1</a></li> <li><a href="http://www.dft.gov.uk/pgr/roadsafety/speedmanagement/nscp/bookofrulesandguidancefo4582.pdf">www.dft.gov.uk/pgr/roadsafety/speedmanagement/nscp/bookofrulesandguidancefo4582.pdf</a></li> <li><a href="http://www.dft.gov.uk/pgr/roadsafety/speedmanagement/pdfdf/tcirc0107.pdf">www.dft.gov.uk/pgr/roadsafety/speedmanagement/pdfdf/tcirc0107.pdf</a></li> <li><a href="http://www.opsi.gov.uk/acts/acts1988/ukpga_19880053_en_1">www.opsi.gov.uk/acts/acts1988/ukpga_19880053_en_1</a></li> <li><a href="http://www.statutelaw.gov.uk/content.aspx?activeTextDocId=2223862">www.statutelaw.gov.uk/content.aspx?activeTextDocId=2223862</a></li> </ul>		
Charging Regimes and Policies	<ul style="list-style-type: none"> <li>Speed Awareness – specific charging information will be provided upon offer of a course</li> </ul>	<ul style="list-style-type: none"> <li>Current charges are £60 to £70</li> </ul>	Non	Updated when changes occur
<b>Lists and Registers</b>				
Assets	<ul style="list-style-type: none"> <li>Financial Assets and Liabilities</li> </ul>	<ul style="list-style-type: none"> <li>4.6 Operational Plan - link at end of page</li> </ul>	Non	Updated when changes occur
FOI Disclosure Log	<ul style="list-style-type: none"> <li>Disclosure Log</li> </ul>	<ul style="list-style-type: none"> <li><a href="http://www.safetycamera.org/freedom-of-information/disclosure-log">www.safetycamera.org/freedom-of-information/disclosure-log</a></li> </ul>	Non	Updated quarterly
<b>Services Provided by SYSCP</b>				
Advice and Guidance for the General Public	<ul style="list-style-type: none"> <li>Speed Limits and Penalties</li> <li>The Law</li> <li>Rules and Guidelines</li> <li>Safety of Cash</li> <li>Speed</li> <li>Notices of Intended Prosecution</li> </ul>	<ul style="list-style-type: none"> <li><a href="http://www.safetycamera.org/speed-limits--penalties">www.safetycamera.org/speed-limits--penalties</a></li> <li><a href="http://www.safetycamera.org/faqs/the-law">www.safetycamera.org/faqs/the-law</a></li> <li><a href="http://www.safetycamera.org/faqs/rules">www.safetycamera.org/faqs/rules</a></li> <li><a href="http://www.safetycamera.org/faqs/safety-or-cash">www.safetycamera.org/faqs/safety-or-cash</a></li> <li><a href="http://www.safetycamera.org/faqs/speed">www.safetycamera.org/faqs/speed</a></li> <li><a href="http://www.safetycamera.org/faqs/notice-of-intended-prosecution">www.safetycamera.org/faqs/notice-of-intended-prosecution</a></li> </ul>	Non	Updated when changes occur

Leaflets, Guidance and Newsletters	<ul style="list-style-type: none"> <li>• Link to Campaigns and Leaflets</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="http://www.safetycamera.org/communications/campaigns">www.safetycamera.org/communications/campaigns</a></li> </ul>	Non	Updated when changes occur
Local Campaigns	<ul style="list-style-type: none"> <li>• Link to Campaigns</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="http://www.safetycamera.org/communications/campaigns">www.safetycamera.org/communications/campaigns</a></li> </ul>	Non	Updated when changes occur
Media Releases	<ul style="list-style-type: none"> <li>• Partnership News</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="http://www.safetycamera.org/communications/latest-news">www.safetycamera.org/communications/latest-news</a></li> </ul>	Non	Updated when changes occur
Other Services offered by the Partnership	<ul style="list-style-type: none"> <li>• Safety Camera Education – SYSCP often appear at local country fairs and schools to educate people in road safety, please contact the Partnership for further details</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="mailto:info@safetycamera.org">info@safetycamera.org</a></li> <li>• 0114 2961266</li> </ul>	Non	Updated when changes occur

Link to SOUTH YORKSHIRE SAFETY CAMERA PARTNERSHIP OPERATIONAL PLAN:

<http://www.safetycamera.org/Content/filemanager/upload/file/SYSCP%20Operational%20Plan%202008-9%20to%202010-11%20FINAL%20V2.pdf>